

Student No Dues Clearance Certificate

A. STUDENT DETAILS *(To be filled by the student)*

- **Full Name:** _____
- **USN:** _____
- **Department / Branch:** (CS/IS/AD/EC/EE/CV) _____
- **Batch / Year of Passing:** _____ **Semester:** _____
- **Reason for Leaving:** (Graduation / Transfer / Withdrawal) _____
- **Contact Number:** _____ **Email ID:** _____

B. NO-DUE CLEARANCE CHECKLIST *(To be signed by respective In-charges)*

Sl. No.	Department / Section	Dues Status (Nil / Amount)	Signature with seal/ stamp
1	Department Labs (HoD)		
2	Project/ other dues (HoD)		
3	Alumni registration (HoD)		
4	Mobile locker (Campus Supervisor)		
5	Main Library / Digital Library		
6	Training & Placement Cell		
7	Hostel due (College Office)		
8	Mess due (College Office)		
9	College fee (College Office)		

(PTO)

C. DECLARATION BY THE STUDENT

I hereby declare that I have returned all the institutional properties issued to me (including books, lab components, identity cards, etc.) and cleared all outstanding financial dues. If any discrepancy or due is found against my name in the future, I undertake the responsibility to clear it immediately.

Date: _____

Place: _____

Signature of the Student: _____

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D. FOR OFFICE USE ONLY (FINAL APPROVAL)

Certified that all clearances have been verified. The student's Caution Deposit may be
Released / Retained.

- **Verified By (Office Assistant):** _____
- **Office Superintendent:** _____
- **Principal:** _____

Date of Issue: _____

College seal